

# MAC MARU SABILE LINGAO

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773-814-1572 | [contact@macmarulingao.com](mailto:contact@macmarulingao.com) | <https://www.macmarulingao.com/>

## SUMMARY

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Obtain a position at your company where I can maximize and apply my current art skills, and expand my knowledge of the field, and be an asset to the company.

## SKILLS

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### Communication Skills

- Languages: English; Filipino
- Fluent in both verbal and written

### Art Skills

- 3D Asset Modeling and Texturing
- Video and Audio Editing
- Concept Art Designing

### Software Skills

- Animation: Autodesk Maya; Adobe Flash
- Illustration: Adobe Photoshop, Quixel Suite 2.0
- Video Editing: Adobe Premiere, Adobe After Effects
- Documentation: Microsoft Office Suite

## EDUCATION

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June 2013 – May 2017

• Bachelor of Science in Media Arts and Animation, *The Art Institute of Pittsburgh – Online Division*

## EMPLOYMENT HISTORY

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April 1, 2015 – Present

Representative, Lockbox Management, *Bank of New York Mellon*

- Transmits files to clients on time
- Investigates and fixes errors made by operators and scanners
- Assists in every process of opening, scanning, and keying of items

Oct. 25, 2012 – March 31, 2015

Mail Opener/ Itran Operator, *Bank of New York Mellon*

- Operated various machines as part of the production team
- Assisted various departments and shifts
- Awarded as employee of the month